

* required information

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You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

- Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

* Is your business registered in the UK with Companies House? Yes No

* Registration number

* Business name If your business is registered, use its registered name.

* VAT number Put "none" if you are not registered for VAT.

* Legal status

Continued from previous page...

* Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

* Building number or name

* Street

District

* City or town

County or administrative area

* Postcode

* Country

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ESTABLISHMENT FOR WHICH APPROVAL IS SOUGHT

Trading name

Business Address

Is the address the same as (or similar to) the address given in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Yes

No

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

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TYPES OF PRODUCT(S) OF ANIMAL ORIGIN FOR WHICH APPROVAL IS SOUGHT

Indicate the product(s) of animal origin in respect of which you are applying for approval to use the establishment (check all that apply)?

Minced meat

Meat preparations

Continued from previous page...

- Mechanically separated meat
- Meat products
- Live bivalve molluscs (shellfish)
- Fishery products
- Dairy products
- Eggs (not primary production) / egg products
- Frogs' legs / snails
- Rendered animal fats and greaves
- Treated stomachs, bladders and intestines
- Gelatine
- Collagen

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FOOD BUSINESS OPERATOR

Is the food business operator the same as the applicant in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

- Yes No

Title

First name

Family name

Business Address

Is the address the same as (or similar to) the address given in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

- Yes No

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Continued from previous page...

Business Contact Details

Are the contact details the same as (or similar to) those given in section one? If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Yes No

E-mail

Telephone number

Other telephone number

Full Name Of Managers Of The Establishment

First name

Family name

Full Name Of Others In Control Of The Business

First name

Family name

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USE OF THE ESTABLISHMENT

Which of the following activities will be conducted in / from the establishment (check all that apply)?

- Stand-alone cold store
- Wholesale market
- Manufacture
- Other processing
- Packing
- Storage
- Distribution
- Cash and carry / wholesale
- Catering (preparation of food for consumption in the establishment)
- Retail (direct sale to consumers or other customers)
- Market stall or mobile vendor
- Other

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Continued from previous page...

TRANSPORT OF PRODUCTS FROM THIS ESTABLISHMENT

How will products be transported from the establishment (check all that apply)?

- Your own vehicle(s)
- Contract / private haulier
- Purchasers' own vehicle(s)
- Other

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SUPPLY OF PRODUCTS FROM THE ESTABLISHMENT TO OTHER ESTABLISHMENTS

Which of the following will be supplied with products from the establishment (check all that apply)?

- Other businesses that manufacture or process food
- Wholesale packers
- Cold stores that are not part of the establishment to which this application relates
- Warehouses that are not part of the establishment to which this application relates
- Restaurants, hotels, canteens or similar catering businesses
- Take-away businesses
- Retail shops, supermarkets, stalls, or mobile vendors that you own
- Retail shops, supermarkets, stalls, or mobile vendors that you do not own
- Members of the public direct from the establishment to which this application relates
- Other

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OTHER ACTIVITIES ON THE SAME SITE

Will any of the following activities be conducted on the same site as, or within, the establishment to which this application for approval relates?

Slaughter, including pigs, sheep, cattle, poultry, game etc Yes No

Cutting fresh (including chilled and frozen) meat, poultry meat or game: Yes No

Storage of fresh (including chilled and frozen) meat, poultry or game: Yes No

Continued from previous page...

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INFORMATION AND DOCUMENTATION

The following information is required in order to process the application and should be submitted with this application form if possible. Indicate which information you are sending now (N.B. information that is not submitted now will still be required before the application can be determined).

- A detailed scale plan of the (proposed) establishment showing the location of rooms and other areas to be used for the storage and processing of raw materials, product and waste, and the layout of facilities and equipment
- A description of the (proposed) food safety management system based on HACCP principles
- A description of the (proposed) establishment and equipment maintenance arrangements
- A description of the (proposed) establishment, equipment , and transport cleaning arrangements
- A description of the (proposed) waste collection and disposal arrangements
- A description of the (proposed) water supply
- A description of the (proposed) water supply quality testing arrangements
- A description of the (proposed) arrangements for product testing
- A description of the (proposed) pest control arrangements
- A description of the (proposed) monitoring arrangements for staff health
- A description of the (proposed) staff hygiene training arrangements
- A description of the (proposed) arrangements for record keeping
- A description of the (proposed) arrangements for applying the identification mark to product packaging or wrapping

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PRODUCTS TO BE HANDLED IN THE ESTABLISHMENT / ACTIVITIES

Which of the following activities will be conducted in the establishment?

Minced Meat And Meat Preparations

Full details of activities and specific products handled

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Continued from previous page...

How many tonnes of minced meat in total will be handled in the establishment per week on average?

How many tonnes of meat preparations in total will be handled in the establishment per week on average?

Mechanically Separated Meat

Full details of activities and specific products handled

How many tonnes of mechanically separated meat in total will be handled in the establishment per week on average?

Meat Products

Full details of activities and specific products handled

How many tonnes of meat products will be handled in the establishment per week on average?

Live Bivalve Molluscs (Shellfish) / Fishery Products

Full details of activities and specific products handled

Continued from previous page...

How many tonnes of live bivalve molluscs (shellfish) / fishery products will be handled in the establishment per week on average?

Raw Milk / Dairy Products

Full details of activities and specific products handled

How many litres of raw milk will be handled in the establishment per week on average?

How many litres of dairy products will be handled in the establishment per week on average?

Eggs (Not Primary Production) / Egg Products

Full details of activities and specific products handled

How many tonnes of eggs will be packed in the establishment per week on average?

How many litres of egg products will be handled in the establishment per week on average?

Frogs' Legs And Snails

Full details of activities and specific products handled

Continued from previous page...

How many tonnes of frogs' legs in total will be handled in the establishment per week on average?

How many tonnes of snails in total will be handled in the establishment per week on average?

Rendered Animal Fats And Greaves

Full details of activities and specific products handled

How many tonnes of rendered animal fats will be handled in the establishment per week on average?

How many tonnes of greaves will be handled in the establishment per week on average?

Treated Stomachs, Bladders And Intestines

Full details of activities and specific products handled

How many tonnes of treated stomachs in total will be handled in the establishment per week on average?

Continued from previous page...

How many tonnes of treated bladders in total will be handled in the establishment per week on average?

How many tonnes of treated intestines in total will be handled in the establishment per week on average?

Gelatine

Full details of activities

How many tonnes of gelatine in total will be handled in the establishment per week on average?

Collagen

Full details of activities

How many tonnes of collagen in total will be handled in the establishment per week on average?

Stand-alone Cold Store

Full details of activities and specific products handled

Continued from previous page...

How many tonnes of product will be handled in the establishment per week on average?

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DECLARATION

I hereby apply, as food business operator of the establishment detailed in Part 1, for approval to use that establishment * for the purposes of handling products of animal origin for which Regulation (EC) No. 853/2004 lays down requirements, as set out in the relevant Parts of this document.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date

 / /
dd mm yyyy

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/food-premises-approval-6/croydon/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

OFFICE USE ONLY

Applicant reference number

Fee paid

Payment provider reference

ELMS Payment Reference

Payment status

Payment authorisation code

Payment authorisation date

Date and time submitted

Approval deadline

Error message

Is Digitally signed