**Asylum Seeker Support Fund Round 6: June 2026**

Information, Advice and Guidance for Asylum Seekers in Home Office Accommodation:
Signposting and Support Before and After the Discontinuation of Asylum Support.

The purpose of this funding is to:

1. Provide information, advice and guidance to people who have been placed in Croydon by the Home Office while their asylum claim is processed.
2. Provide information, advice and guidance to people who have received their asylum decision and are faced with making decisions on their next steps, including accommodation choices and preparing for employment.

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| **Organisation Details** |
| **Organisation name** |  |
| **Organisation address** |  |
| **What does your organisation do?***Please describe the main purpose and activities of your organisation.Include evidence to support your response, such as the quality of services delivered, how long you’ve provided the service, and any risk management measures in place (e.g., safeguarding policies)**(Please do not exceed max 100 words)* |  |
| **When was your organisation established?** |  |
| **What is the structure of your organisation? E.g., Registered charity/ formally constituted group/ un-constituted/ informal group***Please include any relevant background information to help us understand your organisation’s structure and status. You may be asked to provide documentation or supporting evidence.* |  |
| **Please state the number of full-time staff, part-time staff, and volunteers.***Please indicate whether your staff or volunteers have received training or hold current certifications in the following areas (if applicable). You may be asked to provide evidence of this:** *Safeguarding*
* *Health & Safety*
* *Data Protection and GDPR / IT Compliance*
* *Equality and Diversity*
* *Freedom of Information*
* *Confidentiality*
 |  |
| **Contact Details** |
| **Contact name** |  |
| **Job title** |  |
| **Contact telephone number** |  |
| **Contact email address** |  |
| **Contact address (if different to above)** |  |
| **Project Information** |
| **Project name** |  |
| **Project start date** |  |
| **Project end date** |  |
| **Which locations will your project activities take place?****Please include postcodes of all locations used.**  |  |
| **What times and days of the week will the project be running****?**  |  |
| **How frequently will you be delivering this project?***Please bolden the appropriate answer.* | Daily/ Weekly/ Bi-Weekly/ Monthly |
| **Please describe your project and the model of delivery.****Please do not exceed max 100 words.** *Your response should clearly explain how your proposed activities align with the priorities, outcomes, and strategic objectives of Croydon Council, including those set out in the Mayor’s Business Plan.* |  |
| **Please describe how you will work in partnership and ensure effective support which avoids duplication of service provision?** *We encourage you to provide examples of partnership working, including how your organisation will collaborate, engage and communicate with other services to avoid duplication and strengthen delivery.**Please do not exceed 100 words.* |  |
| **What is your organisation’s experience in this field of work, in particular signposting and support for the asylum-seeking** **community.** *Please briefly outline relevant experience your organisation has in this field. You may be asked to provide supporting evidence or examples to validate your claims.**Please do not exceed 100 words.* |  |
| **Describe the need for your project and how it will have a positive impact.***Explain the issue or gap your project addresses and what change or benefit you expect to achieve.**Please do not exceed 250 words.* |  |
| **How have displaced people informed the design and delivery of your project?***Describe how you've identified the needs of displaced people (e.g. through consultation, feedback, or partnership) and how they are or will be involved in shaping and delivering the project.**Please do not exceed 250 words.* |  |
| **Project Funding** |
| **Amount requested from the Asylum Seeker Support Fund:** |  |
| **What is the total project cost?****Please note that the grant must not exceed £14,999.**  |  |
| **Provide a brief project budget outlining all project income and expenditure and how you expect to spend the requested amount. Alternatively, attach it as a separate spreadsheet.** *If the project exceeds the grant's cost, please stipulate what parts of the project this funding will support*  | Project Income | Expenditure Items |
| **Do you have any Match Funding secured? If yes, please tell us how much and from where?***If applicable, please include details and evidence of confirmed match funding, including the name of the funder(s) and the amount secured.* |  |
| **Please explain why you are unable to fund this project fully from existing grant monies, reserves, etc.** *Please do not exceed max 200 words.* |  |
| **Please let us know if your organisation is funded to provide services to displaced people by other funder/s.** *Please provide a summary of the service provided*  |  |
| **Please describe how you will record information that can be shared with the LA monthly.** |  |

All completed pro-forma should be emailed to displacedpeoplesupport@croydon.gov.uk by midnight on 15th June 2025

**FAQs**

1. **Who can apply?** This fund is targeted atorganisations able to provide information, advice and guidance to people who have been placed in Croydon by the Home Office while their asylum claim is processed and /or to provide information, advice and guidance to people who have received their asylum decision and are making decisions on their next steps, including accommodation choices and preparing for employment. Registered charities, formally constituted groups, un-constituted and/or informal groups can apply for up to £15k.
2. **What will you pay** **for?** The fund can be used to pay for activities associated with direct signposting and immediate support including staff and volunteer time and expenses, resources, travel costs for attendance at appointments or activities. It can also be used to provide essential management and safeguarding oversight of projects but cannot be used to pay mortgage arrears or funding of premises.
3. **How do we assess your application**? Applications are assessed by Council officers and recommendations are made to the Cabinet Member for Safety and Communities to make the decisions.
4. **If you accept our Pro-forma what is the next stage?** You may be asked to provide additional information or answer any questions council officers may have.
5. **Do you need any documentation from us?** At this stage, the only information required is the project budget if you wish to attach it separately. Successful groups may be asked to provide further information where applicable before the grant is paid.
6. **Is there any help available with the full application?** We cannot help you write your application but will be willing to answer any queries or questions you may have.

The following organisations may be able to provide guidance on how to write the application. They can also help you if you have an idea for a service but have not yet set up a group to deliver it.

• Asian Resource Centre Croydon [www.arccltd.com](http://www.arccltd.com)

• Croydon BME Forum [www.bmeforum.org](http://www.bmeforum.org)

• Croydon Voluntary Action [www.cvalive.org.uk](http://www.cvalive.org.uk)

• Croydon Neighbourhood Care Association [www.cnca.org.uk](http://www.cnca.org.uk)