

GREENLAWN MEMORIAL PARK

Greenlawn Memorial Park has been managed by the London Borough of Croydon since 1947 and is based on an American style 'Lawn Cemetery'. To maintain this appearance memorial options are limited to flat tablets. This creates a pleasant visual effect of a continuous area of lawn and permits both an economic and high standard of maintenance to be achieved, the major benefit of this is that grave-owners are relieved of all maintenance responsibilities and liabilities.

The Council supplies black granite tablets in a range of sizes and prices; the inscription is highlighted in silver enamel paint, without a border.



You may wish to source your own supplier and you can contact the Cemetery office for further information regarding regulations; in which case your mason will need to submit a permit application, signed by the grave owner, to the cemetery office. Please note that unauthorised memorials will be removed.

TYPE OF GRAVES / MEMORIALS AVAILABLE:

- **Full Graves** – Provided that instructions are given at the time of the first burial, the grave can be prepared to accept a maximum of 3 coffin burials. Any grave excavated to a depth greater than that required to accommodate more than 2 coffin burials attracts an additional fee for each additional depth required. Cremated remains can also be interred in Full Graves.
- **Cremated Remains Graves** – Part of the cemetery, known as the Rest Parks, have been set aside purely for the interment of cremated remains. These small graves can accommodate a maximum of 4 urns or caskets and are available irrespective of the place of cremation or residence of the deceased.
- **Vase Block Memorial:** We are now able to offer Vase Block Memorials in the Sanctum Vault area. These are bronze memorial plaques placed on the border of the flower beds around the Sanctum Vault area. They are mainly purchased by people who are seeking a memorial in their local cemetery when their loved ones have been laid to rest elsewhere. The bronze plaques are similar to those placed on the Sanctum Vaults. They are provided with a flower container and leased for an initial period of 15 years. Please contact the cemetery office for further information.

FEES: A table of current fees and charges is available from the Cemeteries Office on request.

The Exclusive Right of Burial has to be purchased for a new grave (commonly known as buying the grave). This right is for a period of 50 years and is renewable on expiry, as the Law currently stands. In addition to this a fee is payable when each burial takes place.

OPENING TIMES

The Cemetery is open every day of the week from 9:00am – 5:00pm during the winter months and 9:00am – 7:00pm during the summer months



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GRANITE MEMORIAL TABLET ORDER FORM

- **Please supply and fix a granite memorial tablet:** 12"x12"[] 18"x12"[] 24"x12"[] (please ✓)
(Inclusive of 8-lines inscription, motif available with additional fee)
- **For Grave No:** **Plot:**
- **Details of Motif if required:**
- **Please supply with:** Vase/s [] (1/2 please specify) Trough [] (1 only)

Please note: Artistic license is given to Mason for designing layout if necessary. The silver enamel lettering is guaranteed for a maximum of 3 years subject to the maintenance recommendations being adhered to. Only one character per box, please leave one box between each word.

Approximate guides are: **12x12** – maximum 20 characters per line
18x12 – maximum 25 characters per line
24x12 – maximum 30 characters per line

Inscription

A 10x24 grid of rectangles illustrating the distributive property. The grid is divided into three vertical sections: a 10x12 white section on the left, a 10x6 light blue section in the middle, and a 10x6 medium blue section on the right. Below the grid, three dashed arrows indicate the widths of these sections: the first arrow spans the white section and is labeled 12×12 , the second arrow spans the white and light blue sections and is labeled 18×12 , and the third arrow spans the entire grid and is labeled 24×12 .

I have read and agreed to the conditions related to the purchase of a Granite Memorial Tablet:

***Signature:**

Mr/Mrs/Miss/Ms Name: Date:

Address:

Post code:

Telephone: Email:

* this should be the Owner of the grave.

Once the layout is approved and full payment received the tablet can take up to 12 weeks to be delivered

For office use only:

Sys No

Receipt No

[illegible]

Completed

MEMORIAL TABLETS

Greenlawn Memorial Park is based on an American style lawn cemetery. To maintain appearance memorial options are limited to flat tablets only.



(Illustration of a Granite Tablet)

- **Full Graves:** Two sizes of Tablets are available: 30cm x 30cm (12"x 12") or 60cm x 30cm (24"x 12"). You can have up to a maximum of twelve 12" x 12" tablets or six 24" x 12" tablets, or a combination of the two sizes. It is therefore possible to add another Memorial Tablet to commemorate each subsequent burial. Alternatively, an existing tablet may be removed and a new tablet incorporating more than one inscription can be supplied.
- **Cremated Remains Graves:** Only 1 tablet, sized 45cms x 30cms (18"x 12") is permitted on each grave. Subsequent burials are commemorated by substituting the existing tablet with a new Tablet which may incorporate the previous inscription.

Up to eight lines of inscription are included in the price for each tablet, dependent on size of characters. Any extra lines will be charged at an additional fee. A motif can also be added for an extra fee, for any size Granite tablet. There are many choices available but if a personal motif is required and individually designed, a bespoke price will be obtained from the Mason. Artistic license is given to the Mason to design or alter the layout if necessary.

Each tablet is inscribed with lettering being highlighted in silver enamel paint to a very high standard.

RECOMMENDED MAINTENANCE OF TABLETS – Please note: Any maintenance outside of the recommendations could invalidate your guarantee.

No specific maintenance is required, but if you wish to clean the memorial tablet, the manufacturers recommend that on a fine day you wipe the plaque with a soft cloth and a little water. Dry the memorial thoroughly. Do NOT use an aerosol spray or brush, as this will damage the memorial lettering. Under no circumstances should an abrasive polish be used. If you have further enquiries please telephone the Cemetery Office on 020 8684 3877 or alternatively you may use the Freephone located in the Waiting room at Greenlawn Memorial Park.

GREENLAWN MEMORIAL PARK

MEMORABILIA REGULATIONS

As a result of public consultation and our wish to meet the needs of people who visit Greenlawn Memorial Park there are regulations regarding items which may be left on graves or cremation plots and the sanctum vaults.

On each plot the regulations allow:

On a **grave** or **cremation plot** 1 plastic trough to be placed, these can either be purchased from the cemetery office or elsewhere; sunk to the rim and planted with flowers, plants, artificial flowers etc and containing memorabilia which **MUST** be contained in the trough only. The troughs must be dark brown, dark grey, black or green, and a maximum size of 40cm long x 16cm wide and 13cms high (16"x6"x5"). The overall height of any item within the trough should not exceed 30cm. Our onsite staff can place troughs purchased from the cemetery office.

or

A maximum of two standard black, green or silver unbreakable flower containers, (these can also be purchased from the cemetery office or purchased from elsewhere) sunk to the rim and containing flowers only. The flower containers shall not exceed a ground area of 15cm x 15cm.

Troughs and vases will only be placed at the foot of the grave or plot and at the rear of any memorial.

At the **Sanctum Vaults** a facility for one flower container has been provided, and no additional vases or other items will be permitted on the vault or in the adjacent shrub beds or paved area.

Christmas wreaths may be placed, and will be removed on or around the 1st week of January each year.

Items of memorabilia temporarily left on a grave immediately after a burial will be removed along with the floral tributes not less than ten days after the burial. On an anniversary date you are able to leave floral tributes, along with a dated tribute notice obtainable from Greenlawn office, they will be left in place for a minimum of one week.

The Council retains all ownership rights to the leased burial and cremation plots.

The following will NOT be permitted:

- Vases or troughs which overlap the boundaries onto any other plots.
- Glass items
- Food & Drink
- Memorabilia not contained within the trough
- Chippings, pebbles or fencing around the grave or plot
- Troughs, which are too heavy to be moved by our staff when cutting grass
- Any Memorabilia not approved.

CONDITIONS

The London Borough of Croydon has no legal responsibility to replace the tablet if stolen or missing; the cost of replacement would have to be met by the registered memorial owner.

All non-regulation items will be removed without notice and kept for a short period of time on the allocated area behind the Cemetery Garage. Should you not wish to renew the lease on any memorial tablet, it will be retained for you to collect, for six months.



GREENLAWN MEMORIAL PARK

| | £ |
|---|----------------|
| NEW GRAVE (Resident) | 4314.00 |
| Burial Fee for 1 or 2 depths | 1410.00 |
| NEW CREMATION PLOT | 1940.00 |
| Interment Fee – Cremated Remains | 300.00 |
| Permit Fee for 1 st memorial on graves sold on or prior to 31 st March 2005 | 588.00 |
| Permit Fee for 1 st memorial on graves sold since 31 st March 2005 | FOC |
| Permit Fee for subsequent memorials (on all graves) | 144.00 |

GRANITE MEMORIAL TABLETS

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| Black granite memorial tablet Size 12" x 12" (Maximum of 4 per grave) Inclusive of an inscription of not more than 8 Lines (approx. 20 characters per line) | 416.00 |
| Black granite memorial tablet Size 18" x 12" (Cremation plot, 1 per plot) Inclusive of an inscription of not more than 8 Lines (approx. 25 characters per line). | 541.00 |
| Black granite memorial tablet Size 24" x 12" (Maximum of 2 per grave) Inclusive of an inscription of not more than 8 Lines (approx. 30 characters per line). | 698.00 |
| Additional lines (per line) | 44.00 |
| Standard emblem | 44.00 |
| Photo on granite tablet | 130.00 |
| Bespoke emblem – A price can be quoted for the supply of special orders. Please contact the Crematorium Office staff | P.O.A. |
| Additional layout | 25.00 |

MEMORIAL VASE BLOCKS

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| Memorial Vase Block for 15 years including a bronze plaque | 553.00 |
| Vase Block Replacement Bronze Tablet | 230.00 |

SANCTUM VAULTS

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|---|---------|
| Sanctum Vault for 50 years (excludes bronze tablet) | 1273.00 |
| Sanctum Bronze Tablet | 342.00 |

FLOWER VASE

| | |
|---|-------|
| Regulation Vase – includes installation | 22.00 |
| Regulation trough – includes installation | 29.00 |

CROYDON CEMETERIES AND CREMATORIUM

Mitcham Road, Croydon CR9 3AT

(If using Satellite Navigation: CR0 3AA for Mitcham Road or CR7 6BB for Thornton Road)

Tel: 020 8684 3877

e-mail: bereavement@croydon.gov.uk / www.croydon.gov.uk

QUEENS ROAD CEMETERY

Queens Road, Croydon CR0 2PR

GREENLAWN MEMORIAL PARK

Chelsham Road, Waringham CR6 9EQ

OFFICE HOURS

Monday - Friday (Public and Bank Holidays excepted) 9.00am to 4.30pm

Saturday & Sunday (By appointment only) 10:30am to 11:30am

CEMETERY GROUNDS Opening Hours:

All Sites: October (from clocks change) - 30 March 9am - 5pm

31 March – October (before clocks change) 9am - 7pm



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