ALLOTMENTS HOW TO GUIDE:

PAYING FOR YOUR ALLOTMENT ONLINE

WARNING: The Allotment Service is not responsible for invalid payments. Please ensure you have a valid payment request - invoice and/or permission to use the concessionary tariff before making any payment. Contact allotment services at allotments@croydon.gov.uk if you have any question.

1. <u>Visit www.croydon.gov.uk/allotments/information for plotholders or paste the link on your</u> browser https://croydon.zipporah.co.uk/Croydon.ZIPI/default.aspx

COUNCIL	
 Home Logon Terms and Conditions Register 	Guest £0.00 [0] Items) Product Search:
	Online shopping and payments Welcome to London Borough of Croydon's new online service. From here you can order some of the Council's products and services online. Currently there is a limited range of products available, but more products will be added shortly. To search for a product please use the "Product Search" box above. You can browse the product catalogue as a "guest" but you will be asked to register if you wish to pay for an Item online. Once you have registered you can track the progress of your order(s), or provide feedback to London Borough of Croydon. PLEASE NOTE THAT in using this area of the site, you are deemed to have agreed to the general terms and conditions of the site which can be found here.

2. Select Allotments from the dropdown menu in the "All" window

$\leftarrow \rightarrow \circ \diamond$	🔒 secure 1 zipporah.cou/k/21/9.Croydon/?utm_source=intersction%20&utm_medium=pay-for-it&utm_campaign=allotments 🔲 🕁 🏂 💪 🕑							
CROYDON								
	Gues							
▶ Home	5.00							
Logon	Product Search							
Terms and Conditions	All							
 Register 								
	Opline shapping and normants							
	Online shopping and payments							
	Welcome to London Borough of Croydon's new online service. From here you can order some of the Council's products and services online. Currently there is a limited range of products available, but more products will be added shortly.							
	To search for a product please use the "Product Search" box above. You can browse the product catalogue as a "guest" but you will be asked to register if you wish to pay for an item online.							
	Once you have registered you can track the progress of your order(s), or provide feedback to London Borough of Croydon.							
	PLEASE NOTE THAT in using this area of the site, you are deemed to have agreed to the general terms and conditions of the site which can be found here.							
	YOU ARE ALSO deemed to acknowledge and agree that the following terms and conditions apply to applications for supplies of equipment and aids for living:							
	[a] Deliveries can only be made to Croydon addresses							
	Except in the case of copy certificates which we will post within the UK for a fee of £2. We can only accept cards registered in the UK.							
	[b] The Council is able to supply only Croydon residents or those acting on behalf of a Croydon resident through this site with equipment and aids for living							
	[c] You or the person you are using this site for has self assessed or has been assessed by someone else as in need of the items you wish to obtain through this site							

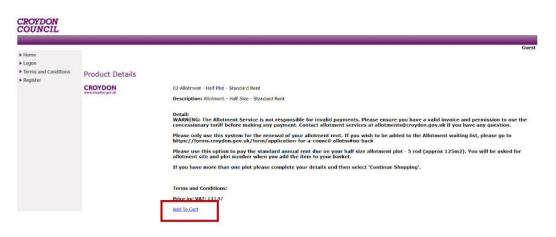
<u>3.</u> Click the "View" to prompt the allotment products

$\leftrightarrow \rightarrow \circ \circ$	🔒 secure t apponances sale/2011 Cruydon/Nutm_source=interaction/82036utm_mediam+pay-for-iddatm_campaign=ediatmente		垍	h	e			
CROYDON COUNCIL								
Home Logon Terms and Conditions Register	Product Search		[Guest £0.00 (Items)			
	Online shopping and payments welcome to Loaden Borough of Covide's new other services. From here you can order some of the Council's products and services online. Currently there is a limited range of products methods. but more accessible to their one can be accessed as the council's products and services online. Currently there is a limited range of products method. but more accessible to their one can be accessed as the council's products and services online. Currently there is a limited range of products method. but more accessible to their one can be accessed as the council's products and services online. Currently there is a limited range of products method. But more accessible to their one can be accessed as the council's products and services online. Currently there is a limited range of products							
	To search for a product please use the "Product Search" box above. You can browse the product catalogue as a "guest" but you will be asked to register if you wish to pay for an item online.							
	Once you have registered you can track the progress of your order(s), or provide feedback to London Borough of Croydon.							
	PLEASE NOTE THAT in using this area of the site, you are deemed to have agreed to the general terms and conditions of the site which can be found here.							
	YOU ARE ALSO deemed to acknowledge and agree that the following terms and conditions apply to applications for supplies of equipment and aids for living:							
	(a) Delivering can only be made to Convion addresses Except the loss of copy or unificates which we will post within the UK for a fee of £2. We can only accept cord registered in the UK. (b) The Council is able to supply only Corydon residents or those acting on behalf of a Croydon resident through this site with equipment and aids							
	for living [c] You or the person you are using this site for has self assessed or has been assessed by someone else as in need of the in through this site	ems you wist	to ob	tain				
	For assistance using the website, or if you have any queries regarding your order(s) please contact the Customer Service Centre:							

4. Select the product that matches your payment order / invoice by plot size and rent rate:

 Home Logon Terms and Conditions Register 	Product Search:	ents V view
	Product Catalogue CROYDON 01-Allotment - Full Plot - www.croydon.gov.uk Standard Rent Allotment - Full Plot - Standard Rent Price inc VAT: £87.75	CROYDON 05-Allotment - Half Plot - www.croydon.gov.uk Concessionary Rent Allotment - Half Plot - 50% Concessionary Rent Price inc VAT: £21.93
	CROYDON 02-Allotment - Half Plot - www.croydon.gov.wk Standard Rent Allotment - Half Size - Standard Rent Price inc VAT: £43.87	CROYDON D6-Allotment - Full Plot - www.croydon.gov.uk Midyear Discount Rent Allotment - Full Plot - Mid Year Discount Rent Price inc VAT: £43.87

5. Add the product to the cart



6. Fill the information requested and click continue

- → Ů ŵ	ecure1 zipporah.co.uk/20PI.Croydon/Process/Product/QuestionGenerator.aspx	□☆ 疟 &	÷.
ROYDON			
Home			Guest
Logon			
Terms and Conditions Register	Product Information		
	Name Of Allotment Plot Holder *		
	Home Address Of The Plot Holder *		+
	Post Code *		
	Telephone Number *		+
	E-mail Address *		+
	Name Of Allotment Site *	Select V	+
	Plot Number *		
	Concession Category *	Select V	+
	Please confirm that evidence required has been approved by the Allotments team *	Select V	+
		cancel previous continue	1

7. Click final checkout to proceed to payment

Secure1 zipporah.co.uk/ZIPI.Croydon/process/							1 ☆		R E
Shopping Cart									
ProductID Product Name	Product Reference	Quantity Pr	rice excl. VAT Price inc.	AT Remove	Product Information				
184 Allotment - Full Plot - Concessionary	y Rent AFSHP	1 6	29.25 £29.25		View				
Order Cost: £29.25 VAT: £0.00 Total: £29.25									
Update Your Shopping Cart	Final Check Out	•							
	Shopping Cart ProductID Product Name 184 Alotment - Full Pot - Concessionar Order Cost: £29.25 VAT: £0.00 Total: £29.25	Shopping Cart Product Name Product Reference 184 Allotment - Full Plot - Concessionary Rent AFSHP Order Cost: £29.25 VAT: £0.00 Total: £29.25	Product ID Product Name Product Reference Quantity 184 Allotmert - Full Plot - Concessionary Rent APSHP 1 £ Order Cost: £29.25 £ £ 2 VAT: £0.00 Total: £29.25	ProductID Product Name Product Reference Quantity Price excl. VAT Price Inc. V 184 Allotment - Full Plot - Concessionary Rent ArSHP 1 23-25 £23-25 Order Cost: £29.25 VAT: £0.00 Total: £29.25	ProductID Product Name Product Reference Quantity Price excl. VAT Price inc. VAT Remove 184 Allotment - Full Plot - Concessionary Rent ArSHP 1 23.25 £29.25 Order Cost: £29.25 VAT: £0.00 Total: £29.25	Productitip Product Name Product Reference Quantity Price excl. VAT Price inc. VAT Remove Product Information 184 Allotment - Full Flot - Concessionary Rent AFSHP 1 629.25 29.25 Vere Order Cost: £29.25 £29.25 VAT: £0.00 Total: £29.25	Shopping Cart Product Diporduct Name Product Reference Quantity Price excl. VAT Price inc. VAT Remove Product Information 194 Allotment - Full FROT - Concessionary Rett APSHP 1 629.25 292.25 Vice Order Cost: £29.25 Vice Vice Vice Vice Total: £29.25 £29.25 Vice Vice Vice Vice Image: Dipdate Your Shopping Cart Image: Dipdate Your Shopping Cart <td>Shopping Cart Product Mame Product Reference Quantity Price excl. VAT Price inc. VAT Remove Product Information 194 Alotment - Full FIGT - Concessionary Rent AFSHP 1 29.25 29.25 Var: £29.25 VAT: £29.25 Total: £29.25 VAT: £29.25</td> <td>Shopping Cart Product Name Product Reference Quantity Price excl. VAT Price inc. VAT Remove Product Information 194 Allotmet - Full Piot - Concessionary Rent AFSHP 1 259.25 239.25 1 Year Order Cost: £29.25 £29.25 Year Year Year Year Total: £29.25 £29.25 Year Year Year Year Year £29.25 Year Year Year Year Year Year £29.25 Year Year Year Year Year</td>	Shopping Cart Product Mame Product Reference Quantity Price excl. VAT Price inc. VAT Remove Product Information 194 Alotment - Full FIGT - Concessionary Rent AFSHP 1 29.25 29.25 Var: £29.25 VAT: £29.25 Total: £29.25 VAT: £29.25	Shopping Cart Product Name Product Reference Quantity Price excl. VAT Price inc. VAT Remove Product Information 194 Allotmet - Full Piot - Concessionary Rent AFSHP 1 259.25 239.25 1 Year Order Cost: £29.25 £29.25 Year Year Year Year Total: £29.25 £29.25 Year Year Year Year Year £29.25 Year Year Year Year Year Year £29.25 Year Year Year Year Year

8. To pay you can "Log on" or "Register"

PLEASE NOTE: THIS IS NOT YOUR MYACCOUNT LOG IN USED TO PAY FOR OTHER COUNCIL SERVICES AT WWW.CROYDON.GOV.UK. You will need to have a separate or new account to pay for your allotment. If you are experiencing issues with zipporah, please contact customer services directly ON 0208 726 600 or contactthecouncil@croydon.gov.uk

If you have an account, go to your basket and log in:

\leftrightarrow \rightarrow O \Leftrightarrow	ecure1.zipporah.co.uk/ZIPLCroydon/Logon.aspx?Return	Url=%2tZiPLCroydon%2fregistered%2fshoppingCartProcess%2fShoppingCartConfirmation.aspx	L 🗠	垣	L
CROYDON COUNCIL					
Home Logon Terms and Conditions Register	Logon				
F Register		Username: Password: Iogon			
		Register Here Forgotten Password			
	Tel: +44(0)20 8726 6000 Email: <u>Customer Service Centre</u>				

If you don't have an account, click on "register here"

↔ ♡ ŵ	secure1 zipporar.co.uk/zini.croydon/cogon.aspicie	ReturnUrl=%2f2IPLCroydon%2fregistered%2fshoppingCartProcess%2fShoppingCartConfirmation.aspx	□ ☆	追ん
CROYDON COUNCIL				
Home Logon Terms and Conditions Register	Logon			
- register		Password:		
	Tel: +44(0)20.8726.6000 Email: Customer Service Centre	Register Here Corpotten Password		

Fill the form and click continue

	Gue
e a new account - security details	
to have some information from you - these fields are marked with an	n asterisk (*).
ner	
ad our Terms and conditions- they will open in a new window.	
ad and agree with the <u>Terms and conditions</u> of use: *	
e (6 or more characters): *	
I (6 or more characters): * nsitive]	
password: " nsitive]	
uestion: •	Please Select 🗸
estion answer: -	1
	to have some information from you - these fields are marked with an Ter ad our <u>Terms and conditions</u> - they will open in a new window. ad and agree with the <u>Terms and conditions</u> of use: " e (6 or more characters): " (6 or more characters): " stitue] password: " stitue]

Click Final Check Out:

UNCIL												
Home Logon Terms and Conditions Register	Shopping Cart											Gu
	ProductID	Product Na	me	Product Reference	Quantity	Price excl. VAT	Price Inc. VAT	Remove	Product Information			
	184	Allotment - I	ull Plot - Concessionary Rent	NSHP	1	\$29.25	629-25		Vew			
	Order C VAT: Total:	iost:	£29.25 £0.00 £29.25									
	Continue S		Your Shopping Cart	Final Check Out								

Review and submit the order

Home Account History Edit Account	Review	and Submit Your Ord	der							
Terms and Conditions	Please che	ck all the information below to be	sure it's correct.							
	ProductID	Product Name	Product Reference	Quantity	Price excl. VAT	VAT	P & P	Product Information		
	182	01-Allotment - Full Plot - Standard Rent	ALLFS	1	£87.75	£0.00	£0.00	View		
									3	
	Total: £87	.75								
	Billing Ac	ldress								
	Name:							Mrs I	ila Barreto	
	Street Des Locality:	cription:							ss meat	
	Town: Postcode: Country:							LONE CR0 Unite		
	Shipping	Address								
	Name:							Mrs I	ila Barreto	
	Street Des Locality:	cription:							ss meat	
	Town: Postcode: Country:							LONE CR0 : Unite		
	edit									
	X Cancel	🧺 Submit								
	Fel: +44(0) Email: <u>Custo</u>	20 8726 6000 mer Service Centre								

Click continue

← → Ø https://secure1.zip	poreh.cs.uk/ZPI.Croydon/ D + 🔒 C 🥫 Online Payments 🛛 x	- ฮ × ⊕☆©♥
CROYDON COUNCIL		
		dancudmore LogOut
▶ Home		
Account History		
Edit Account	Payment Method	
Terms and Conditions		
	Upon clicking the continue button you will be taken to the secure payment website.	
	cancel continue	
	Tel: +44(0)20 8726 6000 Email: <u>Customer Service Centre</u>	

Enter your payment details and click continue

CROYDON COUNCIL	
Online Payments	
You are here: > Home > Do it online	
Card Details	
All fields marked " must be completed	
Amount C19.50	
Card Number*	
Please enter the name as it appears on the card Card Holder Name*	
Dan Cudmore	
MMYY Expiry Date*	
If your payment card has an issue number please enter it as it appears on the card. For example, if the number shown is 03 type 03, if the number shown is 3 type 3. Issue Number	
INSGO NEMICIP	
MMYY Start Date	
Please enter the 3 digit security code printed on the back of your card Security Code*	
Security Cover	
Please enter a valid e-mail address if you would like to receive an electronic receipt for your payment E-Mail Address	
E-MAIR ADDITESS	
Confirm E-Mail Address	
Continue Back Reset	
NOTE: CLICKING ON THE LINKS BELOW WILL OPEN A NEW BROWSER WINDOW	

Note: Your bank will go through any verification processes it has in place.

Once you have completed all the above steps, you should receive a confirmation of payment on screen or to the email address you registered on this site.

If you experience any issues during this process, please call the contact centre on 0208 726 6000 or <u>contactthecouncil@croydon.gov.uk</u>.

Croydon Allotment Service Sustainable Communities, Floor 3 Zone C Bernard Weatherill House 8 Mint Walk Croydon, CR0 1EA Email: Allotments@croydon.gov.uk