

**CHILDCARE REFORMS: Wraparound Programme Funding (Delivery Support)**

Application Form

**2025/26**

**Information & Instructions for Completing & Submitting Application for Funding**

The Department for Education have provided wraparound grant funding to local authorities in England to help make sure there is sufficient wraparound childcare locally for working parents/carers who need it. Wraparound childcare refers to provision directly before and after the school day, from 8am-6pm during school term time for primary school-aged children.

We are inviting Schools and Private, Voluntary and Independent (PVI) providers (including Early Years settings and childminders) to apply for the Wraparound Programme funding, also known as Delivery Support Funding.

Providers who are interested in creating or expanding their wraparound provision are required to complete the application form below and submit it, with any supporting documents, via email to child.care@croydon.gov.uk by the deadline of **5pm, Friday 25th July.**

**Structure of this document**

1. **General information for applicants**
2. **Funding available for Wraparound Programme**
3. **The intended purpose of this funding**
4. **Who is eligible to apply for Wraparound Programme funding**
5. **Types of provision and delivery models**
6. **How to apply**
7. **Assessment of Applications**
8. **When you’ll find out if you’re successful**
9. **Application form**
10. **Appeal procedure**

*September 2016*

1. **General Information for applicants**

**Introduction**

* 1. The Wraparound Programme Funding for Round 2 is an opportunity for those early years providers who did not bid or were not successful in Round 1 to apply for a share of the funding. Providers who were successful in Round 1 can bid again; however, they are required to provide evidence in their application of additional or increased demand and the specific number of new places they will create with this funding.

**Background**

* 1. The national wraparound childcare programme is part of the childcare reforms announced at the 2023 Spring Budget. An investment of £289m of start-up funding over two academic years was provided to support local authorities and providers in England to introduce or expand childcare provision on either side of the school day, which parents of primary school-aged children will be able to pay to access.
	2. Wraparound childcare is before and after school childcare for primary school aged children. The provision typically runs from around 8am until 6pm, during term time, either on a school site or another local setting such as a community centre, a nursery, or a childminder. This is different from out-of-school activities, or school clubs, which are less frequent and can be a one-off activity.
	3. A wraparound childcare provider is anyone who delivers wraparound provision. This can include private, voluntary and independent organisations, schools, childminders, and other early years providers. Often, it’s run on a school site or another setting in the local area.
	4. Local authorities are responsible for delivering on the primary objective of the wraparound programme in their local area. That is, to increase parent/carer access to the labour market by increasing the number of wraparound childcare places for primary-aged children available and taken up during term time between 8am and 6pm.
	5. Local authorities have been given funding to work with providers to set up new provision or expand existing provision both in terms of number of places and hours available. The programme funding aims to remove barriers to setting up new provision or expanding current provision, including removing the financial risk of setting up new provision when demand is not guaranteed. The intention is that by September 2026 the programme to be self-sustaining, i.e. fully funded by continued parental demand and payments.
	6. Croydon will be allocated wraparound grant over a three-year period, up to 2025/26 financial year. The grant includes funding for local authority capacity as well as programme funding to deliver new and expanded wraparound childcare.
1. **Funding available for Wraparound Programme**
	1. Programme Funding
	The amount of Programme Funding available to providers for 2025/26 is £362,468.43.
2. **Intended purpose for Wraparound Programme Funding**
	1. The purpose of the wraparound programme funding to fund new and expanded wraparound provision, either to meet current demand or guarantee supply to build future demand to support the increase and supply of wraparound places, to ensure provision for working parents/carers who may need it.
	2. With this funding, the council will work with and fund primary schools and other providers to create or expand before- and after-school childcare provision in their area where there is a gap in availability.
	3. Childcare provision funded from this funding must meet the definition of wraparound childcare, i.e., be available directly before and after the school day, from 8am to 6pm (or equivalent, if data shows that local demand is for different hours) during school term time for primary school-age children. It may be run on a school site or at another setting.
	4. Programme funding can be used to cover costs including staffing, training, and transport costs such as minibus hire. It can also be used to contribute to running costs whilst demand builds, to remove any financial risk to providers of offering additional places before demand is guaranteed.
	5. Programme funding **should** **not** be used to subsidise the cost of places or other projects. Any places created through this programme should be paid for by parents/carers. In addition, this funding **should not** be used to contribute to the running cost of existing wraparound childcare places.
	6. Examples of appropriate wraparound projects: purchase of non-capital assets such as equipment, furniture and resources; cover costs including staffing, training and transport costs or contribute to running costs whilst demand builds.
	7. Providers must meet at least two of the following criteria:
* The project will pay for additional resources to support a child with SEND.
* The project will build capacity to deliver the entitlements to children with SEND.
* Start-up funding for out of school provision where a provider can demonstrate a need.
* Extend or expand current provision to meet the Department of Education’s definition of “full wraparound” childcare (8am to 6pm, Monday to Friday term time).
* Expand current wraparound provision where demand exceeds supply.
* Provider at risk of closure invited to apply for sustainability funding.
* Providers that meet the key criteria in areas where a sufficiency gap has been identified will be prioritised.
1. **Who is eligible to apply for Wraparound Programme funding**
	1. Providers who will be offering and/or providing wraparound provision for primary-aged children. This includes:
* Private, Voluntary and Independent Providers
* State-funded schools
* Childminders and childcare on domestic premises
* Childminders on non-domestic premises
	1. Providers will set their own fees for wraparound places, and parents/carers will make payment directly for their child’s place.
	2. Providers will set their own fees for wraparound places, and parents/carers will make payment directly for their child’s place.
	3. Eligibility for Wraparound Programme funding:
1. The setting must have a good or outstanding Ofsted rating (or equivalent). If you have not yet had your first Ofsted inspection or awaiting your rating, further information may be requested by the Council to support your application.
2. Place creation should be based on modifications or improvements to staffing, equipment or resources to create additional places.
	1. The criteria for priority in this funding round is outlined in paragraph 7 - Assessment of Applications. Providers who have applied and were successful in the first round of bidding must be able to provide evidence of demand and explain the specific circumstances of how the additional funding will be used for establishing or expanding their provision to increase the number of places. Providers who were successful in round one with information for year 25/26 will need to update and resubmit their application.
3. **Types of provision and delivery models**
	1. There is no one-size-fits-all model across or within local authorities, but these are examples of the types of provision which may be developed locally:
* **School-led provision delivered by school staff on a school site:** Provision that operates on school premises, managed by staff employed directly by a school. The provision is open to all children in that school.
* **Private provider-led provision, on or off school site:** Provision that is operated and delivered by staff employed by a private provider. If based on a school site, the private provider may rent space from the school to be able to operate provision. Provision could also be operated on another site rather than on school premises.
* **Community cluster model:** A community-focused model with children from multiple schools attending provision on one site. This could be operated by a lead school, a private provider, a community organisation or any other appropriate body.
* **Childminders:** Provision delivered by childminders (registered with Ofsted or a childminder agency), which schools and local authority signpost to. This could consist of a group of childminders working together on a single site or childminders working individually from their homes.
* **Early Years Providers:** Provision delivered by early years providers which may take school aged children during wraparound hours. For example, a local nursery or a pre-school operating on or off a school site may run the provision before and after school hours.
1. **How to apply**
	1. If you meet the eligibility criteria, you must:
* Complete the application form in English.
* Sign the declaration in the application form (must be signed by an authorised person).
* Submit your completed application electronically with any supporting documents by the closing date of **5pm, Friday 25th July 2025** to child.care@croydon.gov.uk
	1. Successful Applicants for funding will be required to sign a Provider Funding Agreement.
	2. Applying **does not guarantee**funding will be awarded. Wraparound programme funding applications will be evaluated by a panel against the criteria for the wraparound programme as set out below.
	3. If a provider is successful in securing programme funding, it doesn’t mean that the full amount requested will be awarded. They will receive an offer letter from the council confirming the terms and conditions of the grant, including the amount awarded, outputs agreed for your project, and how funds will be paid. The council will also send a Provider Funding Agreement for the provider to sign, formally outlining their obligations and responsibilities.
	4. Please note that due to the limited remaining budget and the anticipated number of successful bids, funding awards may not reflect the full amount requested in your bid. Our goal is to support as many bids as possible, based on demand, within the available grant funding. As such, if your bid is successful, you may be offered a partial award. We encourage bidders to consider how their project could be scaled or adapted to fit potentially reduced funding amount.
1. **Assessment of Applications**
	1. A Wraparound Programme Funding (Delivery Support Funding) Panel will be established by the council to assess applications against the assessment criteria and select the successful applicants. The panel will consist of officers from the council.
	2. **Value for money**

We will score how well the project costs represent value for money.

* 1. **Need and demand**

Your application needs to provide evidence of current and future demand

* 1. **Criteria and Priority for Wraparound Care Programme Funding**

The funding can be used to create new or expand current wraparound care provision. Priority will be given to:

a) No wraparound provision – where data shows that there is a demand for breakfast, and after school clubs.

b) Insufficient wraparound provision – where both types of wraparound provision are not offered (either breakfast or afterschool club) and data shows there is a demand for it.

c) Waiting list for wraparound care - expansion of premises is required to offer places to children on the waiting list.

d) Delivery of extended hours (8am – 6pm) – where there is existing provision, but expansion is required to meet the required hours.

1. **When you’ll find out if you’re successful**
	1. Croydon aims to give you a decision on your application within 20 working days from receipt of a complete full application following the closing date.
	2. If a provider is successful in securing wraparound programme funding, they will receive an offer letter from the council confirming the award. This letter will outline the terms and conditions of the funding, including the amount awarded, outputs agreed for your project, and how funds will be paid. The council will also send a Provider Funding Agreement for the provider to sign, formally outlining their obligations and responsibilities. Funding will not be released until the signed Provider Funding Agreement has been returned to the council.
	3. A provider might not be awarded the full amount requested due to limited budget and high number of successful bids. This will result in a proportional reduction of the amount awarded to each successful bid.
	4. The funding for approved projects is time limited and this is the final year – 2025/26 - after which providers are expected to be self-funded.
	5. The appeals procedure only applies to applicants whose bid for Wraparound Programme Funding was unsuccessful. There is no appeals procedure for applicants regarding the level of grant awarded.
	6. If your application is unsuccessful, Croydon will write to you to tell you why. If you’re unhappy with the decision, you can complain or appeal to council in writing, by email to child.care@croydon.gov.uk

| **9 – APPLICATION FORM - WRAPAROUND PROGRAMME FUNDING (Delivery Support Funding)** **SECTION 1** |
| --- |
| **DETAIL REQUIRED** | **APPLICANT'S RESPONSE:** |
| **Project title** |  |
| **Organisation details** |
| **Organisation name**This must be the name of the registered name of the provider. |  |
| **Registered Business Address**This needs to be the official address of the business. |  |
| **Contact person:** |  |
| **Position / Role:** |  |
| **Contact phone:** |  |
| **Contact email:** |  |
| **Please give detail of legal status of organisation**  |
| **Ofsted** |  |
| **Company House** |  |
| **Charity Registration Number**  |  |

| **SECTION 2** |
| --- |
| **DETAIL REQUIRED** | **APPLICANT'S RESPONSE** |
| **Type of Funding applying for:*** **Wraparound Programme Funding** (also referred to as Delivery Support Funding)
 |  |
| **Number of existing Wraparound places** |  |
| **Extension of opening hours (please detail)** |  |
| **Number of new Wraparound places and Start date (Sep 25 / Jan 26 / Mar 26)*Must cover the hours of 8am while 6pm.*** |  |
| **Full details of proposed project**What do you propose to do to deliver a complete 8am-6pm offer? |  |
| **What model of delivery are you proposing? (School run PVI on site/off site etc#** |  |

|  |  |
| --- | --- |
| **What is your understanding of local demand for this increased provision (Details of parental surveys/waiting lists/enquiries/market research/ other evidence you have).** |  |
| **Are there other provisions offering this service in your local area? If so who/what is their offer/do they have existing vacancies? Have you consulted them about your proposals? Do you intend to consult them about your proposals? Please add any further information you feel is relevant** |  |

|  |  |
| --- | --- |
| **PVI’s and Childminders only – Has your proposal been developed in collaboration with one or more local primary schools? Please state name of these school/s and provide a supporting statement from their headteacher** |  |
| **Will these places be accessible to all children, including those with special educational needs and disabilities. Please detail how you currently support children with additional needs.** |  |
| **EXPENDITURE– Incurred to deliver the additional places and/or extend opening times (Please note this is not to include existing running costs)** |  |
|  | **Sep 25** | **Jan 26** | **Mar 26** |
| **Childcare staff \*(Please give details below)** |  |  |  |
| **Recruitment and Training** |  |  |  |
| **Premises Rental** |  |  |  |
| **Equipment and Resources** |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Consumables (Food and Resources)** |  |  |  |
| **Other (please detail)** |  |  |  |
| **Total Expenditure** |  |  |  |
| ***\*Please detail additional staff to be employed to deliver the new places (staff titles, grades and hourly rates)***  |  |  |  |
| **TOTAL VALUE OF GRANT REQUESTED?** |  |  |  |

**SECTION 3 – How the Programme grant funding will be used**

1. How many new additional childcare/wraparound childcare places will this grant create? A place is defined as the maximum number of children you can take on at any one time as per your Ofsted registration and EYFS space requirements.

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Existing Places****(places available before grant funding is received)** | **New additional places****(places created as a result of the grant funding)** | **Total places (existing plus new places)** |
| **Wraparound places for primary aged children (Before School places)** |  |  |  |
| **Wraparound places for primary aged children (After School places)** |  |  |  |

1. Times which premises will be available to offer childcare from:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Mon | Tue | Wed | Thur | Fri | Sat | Sun |
| *For example:* | *8am-4pm* | *8am-4pm* | *9am-6pm* | *9am-6pm* | *9am-6pm* |  |  |
| Start and finish times |  |  |  |  |  |  |  |

1. How many weeks per year will the premises be available to offer childcare from:
* Term Time only (38 weeks per annum) Yes / No
* Term Time + additional weeks (please specify) Yes / No

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**SECTION 4 – Other information**

If there is any other relevant information that you think should support your application for Wraparound Programme grant funding, please write it in the box below

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| --- |
|  |

**Section 5 - National Wraparound Programme Aims**

*Please confirm your project will meet the programme aims: (indicate all that apply)*

|  |  |
| --- | --- |
| The project will provide wraparound childcare for primary school aged children.  | Yes / No |
| Wraparound childcare will be available Monday to Friday during term time.  | Yes / No |
| Before school childcare will start from at least 8am. | Yes / No |
| After school childcare will be available until at least 6pm. | Yes / No |
| The provision will be Ofsted registered, where applicable. | Yes / No  |
| The provision will accept Tax-Free childcare payments | Yes / No |

|  |
| --- |
| If you have selected ‘no’ to any of the project aims, please provider further detail: |

**SECTION 6 – DECLARATION STATEMENT**

**PLEASE READ CAREFULLY – YOUR APPLICATION CANNOT PROGRESS UNLESS YOU AGREE TO THE FOLLOWING:**

I have provided ALL RELEVANT EVIDENCE to support my application and understand that any missing evidence will jeopardise the application process.

I confirm that the information I have submitted in this application form is correct to the best of my knowledge.

I confirm that I will advise the council’s Early Years Team of any changes to my circumstances, or the information provided.

I confirm that I understand that information contained in this application will be shared within Croydon Council and with relevant wider agencies to confirm my eligibility and to progress and sustain my application.

I understand that falsification of information may lead to my application being rejected without notice.

The Council is under a duty to protect the public funds it administers, and to this end may use the information that you have provided on this form within this authority for the prevention and detection of fraud. It may also share this information with other bodies administering public funds solely for these purposes.

 If the application is successful, I confirm that I am prepared to be involved in feedback, evaluation, follow-up and review, as required by the Council.

 **I agree to comply with the above terms and conditions: Yes / No**

 **Print Name:**

 **Signature: Date \_\_\_\_/\_\_\_\_/\_\_\_\_**

 **Position within organisation:**

 **Contact Tel: Mobile Tel:**

**10. Appeals Procedure**

10.1. This appeals procedure applies to early years providers who have applied to Croydon Council for Capital Grant funding as part of the Childcare Reforms.

10.2. The appeals procedure only applies to applicants that have an application for Capital Grant funding rejected.

10.3. There is no appeals procedure for applicants regarding the level of grant awarded.

10.4. **Grounds for appeal**

An appeal can only be made on the basis that the council did not follow the correct procedure in determining the grant application, or the council did not act reasonably in the assessment of the application.

10.5. For the sake of clarity, an applicant cannot appeal the eligibility criteria that has been set by the council.

10.6. **Consideration of appeals**

An appeals panel composed of three officers will consider all appeals. These officers will not have been involved in the processing / assessment of the applications for the Capital Grant.

10.7. If the officer panel agree that there are sufficient grounds for appeal, the applicant will be invited to a conference call with the panel. The council will present it’s case first and the applicant will then present their case after which questions may be put.

10.8. The appeals panel will inform the applicant of its decision and findings in writing. If the appeal is upheld the council will reconsider the application for Capital Grant. A successful appeal will not automatically result in a different decision. The decision by the appeals panel is final.