

APPLICATION FOR A PREMISES LICENCE TO BE GRANTED
UNDER THE LICENSING ACT 2003

If you wish to make any representations in relation to this application, please do so in writing before midnight on the 3rd September 2025 to the following address:

**London Borough of Croydon
Sustainable Communities Department, Licensing Team,
3rd Floor, Zone B
Bernard Weatherill House
8 Mint Walk Croydon, CR0
1EA**

Or By Email to: licensing@croydon.gov.uk

It is an offence to knowingly or recklessly make a false statement in connection with an application. The maximum fine on summary conviction for such an offence is £5000.

New Premises Licence

Premises Details

Premises Address *

ADDINGTON PALACE GOLF CLUB HOUSE GRAVEL HILL
CROYDON CROYDON CR0 5BB

Telephone number at premises (if any)

Non-domestic value of premises. *

Applicant Details

I/We apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Please state whether you are applying for a premises licence as:

a person other than an individual -as a limited company/
limited liability partnership

Applicant Details

If you are applying as a person described in one of the above please confirm: *

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

Other Applicant (Non Individual)

Name *

Addington Palace Golf Club Limited

Registered Address *

Addington Park

Gravel Hill

Town/City *

Croydon

County

Other Applicant (Non Individual)

Postcode *	<input type="text" value="CR0 5BB"/>
Registered Number (where applicable)	<input type="text"/>
Description of applicant (for example partnership, company, unincorporated association, etc) *	<input type="text"/>
Telephone Number	<input type="text"/>
Email *	<input type="text"/>

Operating Schedule

When do you want the premises licence to start? *	<input type="text" value="04/09/2025"/>
If you wish the licence to be valid only for a limited period, when do you want it to end?	<input type="text"/>
Please give a general description of the premises. *	<input type="text" value="A golf clubhouse and golf course within the grounds of Addington Palace. NB. The premises already hold a Club Premises Certificate Number 06/00147/LICLUB."/>
If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.	<input type="text"/>

Operating Schedule

What licensable activities do you intend to carry on from the premises? * (Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2) *

<input type="checkbox"/>	Plays
<input checked="" type="checkbox"/>	Films
<input checked="" type="checkbox"/>	Indoor Sporting Events
<input type="checkbox"/>	Boxing or Wrestling

Operating Schedule



Live Music



Recorded Music



Performances of Dance



Anything of a similar description falling under Music or Dance



Provision of late night refreshment



Supply of Alcohol

Film Standard Times

Standard days and timings, where you intend to use the premises for the exhibition of films. (please read guidance note 7) *
Please enter times in 24hr format (HH:MM)

Day *

Every Day

07:00

00:00

Films

Will the exhibition of films take place indoors or outdoors or both? (please read guidance note 3) *

Indoors

Please provide further details. (please read guidance note 4)

Music videos and DVD's shown throughout the licensed areas

State any seasonal variations for the exhibition of films. (please read guidance note 5)

Please state any non-standard timings, where you intend to use the premises for the exhibition of films at different times from the Standard days and times listed? (please read guidance note 6)

An additional hour to the terminal hour when a bona fide function or event is taking place. Until 0400 on New Year's Day

Indoor Sporting Standard Times

Standard days and timings, where you intend to use the premises for the indoor sporting events. (please read guidance note 7) * Please enter times in 24hr format (HH:MM)

Day *

Every Day

19:00

00:00

Indoor Sporting Events

Please provide further details. (please read guidance note 4)

Pool, darts and other such competitions

State any seasonal variations for Indoor Sporting Events (please read guidance note 5)

Please state any non-standard timings, where you intend to use the premises for Indoor Sporting Events at different times from the Standard days and times listed? (please read guidance note 6)

An additional hour to the terminal hour when a bona fide function or event is taking place. Until 0400 on New Year's Day

Live Music Standard Times

Standard days and timings, where you intend to use the premises for the performance of live music. (please read guidance note 7) * Please enter times in 24hr format (HH:MM)

Day *

Every Day

19:00

00:00

Live Music

Will the Performance of Live Music take place indoors or outdoors or both? (please read guidance note 3) *

Indoors

Please provide further details. (please read guidance note 4)

Amplified and unamplified music performed by DJ's and artists.

State any seasonal variations for the Performance of Live Music. (please read guidance note 5)

Live Music

Please state any non-standard timings, where you intend to use the premises for the performance of live music at different times from the Standard days and times listed? (please read guidance note 6)

An additional hour to the terminal hour when a bona fide function or event is taking place. Until 0400 on New Year's Day

Recorded Music Standard Times

Standard days and timings, where you intend to use the premises for the performance of recorded music. (please read guidance note 7) * Please enter times in 24hr format (HH:MM)

Day *

Every Day

19:00

00:00

Recorded Music

Will the playing of recorded music take place indoors or outdoors or both? (please read guidance note 3) *

Indoors

Please provide further details.(please read guidance note 4)

Playing amplified and unamplified music through an in-house sound system.

State any seasonal variations for the playing of recorded music. (please read guidance note 5)

Please state any non-standard timings, where you intend to use the premises for the performance of recorded music at different times from the Standard days and times listed? (please read guidance note 6)

An additional hour to the terminal hour when a bona fide function or event is taking place. Until 0400 on New Year's Day

Late Night Refreshment Standard Times

Standard days and timings, where you intend to use the premises for late night refreshment.(please read guidance note 7) * Please enter times in 24hr format (HH:MM)

Day *

Every Day

23:00

00:00

Late Night Refreshment

Will the provision of late night refreshment take place indoors or outdoors or both? (please read guidance note 3) *

Indoors

Please provide further details.(please read guidance note 4)

Hot food and drink provided throughout the premises

State any seasonal variations for the provision of late night refreshment.(please read guidance note 5)

Please state any non-standard timings, where you intend to use the premises for late night refreshment at different times from the Standard days and times listed?(please read guidance note 6)

An additional hour to the terminal hour when a bona fide function or event is taking place. Until 0400 on New Year's Day

Supply of Alcohol Standard Times

Standard days and timings, where you intend to use the premises for the supply of alcohol. (please read guidance note 7)*
Please enter times in 24hr format (HH:MM)

Day *

Every Day

07:00

00:00

Supply of Alcohol

Will the supply of alcohol be for consumption on premises or off premises or both? (please read guidance note 8) *

Both

Is the premises used exclusively or primarily for supply of alcohol for consumption on the premises? *

No

State any seasonal variations for the supply of alcohol. (please read guidance note 5)

Please state any non-standard timings, where you intend to use the premises for the supply of alcohol at different times from the Standard days and times listed?(please read guidance note 6)

Outdoors on the golf course – 1000 to 1900 Monday to Sunday An additional hour to the terminal hour when a bona fide function or event is taking place. From the end of permitted hours on New Year's Eve to 0400 on New Year's Day

Designated Premises Supervisor

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form)

Title *

Designated Premises Supervisor

First name *	Jennifer
Surname *	Ostby
Street address *	
Town/City *	
County	
Postcode *	
Personal Licence Number (if known)	
Issuing Licensing Authority (if known)	

Adult Entertainment

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).	NONE
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Opening Hours Standard Times

Standard days and timings, where the premises are open to the public. (please read guidance note 7) * Please enter times in 24hr format (HH:MM)

Day *	Every Day
	07:00
	00:30

Opening Hours

Opening Hours

State any seasonal variations. (please read guidance note 5)

Please state any Non-standard timings, where you intend the premises to be open to the public at different times from the Standard days and times listed? (please read guidance note 6)

An additional hour to the terminal hour when a bona fide function or event is taking place. From the end of permitted hours on New Year's Eve to 0430 on New Year's Day

Licensing Objectives

Describe the steps you intend to take to promote the four licensing objectives:

a) General - all four licensing objectives (b, c, d and e) (please read guidance note 10) *

SEE ATTACHED DOCUMENT

b) The prevention of crime and disorder *

SEE ATTACHED DOCUMENT

c) Public safety *

SEE ATTACHED DOCUMENT

d) The prevention of public nuisance *

SEE ATTACHED DOCUMENT

e) The protection of children from harm *

SEE ATTACHED DOCUMENT

Declarations

Declaration Type *

Sole Applicant - Individual or Other

Declarations

I have uploaded a copy of the plan of the premises. I have uploaded a copy of the consent form completed by the individual I wish to be designated premises supervisor, if applicable. I understand I must now advertise my application. I understand that if I do not comply with the above requirements my application will be rejected. Applicable to all individual applicants, including those in partnership which is not a limited liability partnership, but not companies or limited liability partnerships I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15)

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT' 'IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Signature/Declaration of applicant or applicant's solicitor or other duly authorised agent (see Guidance Note 11 & 12). If signing/applying on behalf of the applicant, please state your name and in what capacity you are authorised to sign/apply. When submitting an on-line application form the 'Declaration made' checkbox must be selected.

Declarations



I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).



The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15).

Full Name *

Date *

Capacity *



Declaration made

Do you wish to provide alternative correspondence details? *

Alternative Correspondence

Please provide Contact Name and postal address for correspondence associated with this application.

Title

First name

Surname

Street address *

Town/City *

County

Postcode *

Alternative Correspondence

Telephone Number

Email *

Email confirmation

On submission an email confirmation will be sent using the details below

Forename

Surname /Company Name

Email *

Telephone