Quarter 2 – July to September 2019

Name of Officer/s	Date offered	Description of gift / hospitality / Entertainment	Name of Company, etc making offer	Reason for offer, where known.	Accepted	Declined	Business reason for acceptance	Estimated Value (£)	Director/ED approval obtained? (Y/N)	Date approval obtained	Name of Director/ED
Advanced Social Worker	09/09/19	Chocolate and flowers	Mother of a service user	Gift was bought as a thank you.			It will be shared with team members.	£15/£20	YES	31 Oct 19	Caroline Baxter
Sue Moorman	25/09/19	HR Directors' Dinner	Penna	N/A			Networking relevant to current work priorities and personal development	£50	YES	Sept 19	Jaqueline Harris-Baker
Sarah Randall	30/7/19	Flights/Accommodation to Sydney	Michelle Oliveira of Quest Events	To present at a parking conference – Croydon's award winning school streets programme			Presenting at a parking conference – award winning Croydon programme	£1200-£1500	YES	12/8/19	Steve Iles
Gavin Handford	2 July 2019	Dinner	NLGN	N/A			Corporate relationship with NLGN. Working dinner	£25	YES	8 July 2019	Hazel Simmonds